Approved For Release 2007/10/19 : CIA-RDP85B01152R000400510066-8

TH 11 12

DD/A Registry
83-0951

7 April 1983

DD/A REGISTRY
FILE: 30-1

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM: [redacted] STAT
Chairman, Fine Arts Commission

SUBJECT: Request for Approval of Expenses Incurred [redacted] STAT

1. Approval is requested for expenses incurred under [redacted] STAT

2. I believe the expenditure of appropriate funds is authorized under [redacted] for the cost of lunches on 1 April 1983 for the purpose of maintaining a working relationship on behalf of the Fine Arts Commission with a noted art donor and a sculptor whose work is currently on display in the Exhibit Hall. STAT

3. My guests were [redacted] (sculptor) and [redacted] (art donor). I originally planned to have lunch at the cafeteria in the building; however, the cafeteria was closed by the time we finished our work on the exhibit. I therefore took my guests to lunch in McLean. STAT STAT

4. The cost of this luncheon was $14.60 for Messrs. [redacted] No claim is being made for the cost of my lunch. STAT

[redacted] STAT

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83-0951

APPROVAL:

[redacted]

ILLEGIB

for Deputy Director for Administration

11 APR 1983
Date

I certify the availability of funds in the amount indicated in paragraph 4.

Budget and Fiscal Officer, DCI

Date

APPROVAL:

Executive Officer

Date

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ROUTING AND TRANSMITTAL SLIP

Date 8 APR 1983

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Mgmt Staff		
2. EO/ODA		11 APR 1983
3. A/DDA		11 APR 1983
4.		
5.		

	Action		File		Note and Return
	Approval		For Clearance		Per Conversation
	As Requested		For Correction		Prepare Reply
	Circulate		For Your Information		See Me
	Comment		Investigate		Signature
	Coordination		Justify		

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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